

# MEDICAL INSURANCE VERIFICATION FORM

## PATIENT INFORMATION

Patient Name: \_\_\_\_\_ Sex:  Male  Female  
Date of Birth: \_\_\_\_\_ Street Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP Code: \_\_\_\_\_  
SSN: \_\_\_\_\_ E-Mail: \_\_\_\_\_  
Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_  
ICD-9-CM Diagnosis Code(s): \_\_\_\_\_  
Anticipated CPT Code(s) for Procedure(s): \_\_\_\_\_

## INSURANCE INFORMATION

Insurance Provider: \_\_\_\_\_ Phone: \_\_\_\_\_  
Policy No.: \_\_\_\_\_ Group No.: \_\_\_\_\_  
Insurance Policy is:  Primary Insurance  Secondary Insurance  
Subscriber Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Subscriber Relationship to Patient: \_\_\_\_\_

## ELIGIBILITY AND BENEFITS

Coverage Start Date: \_\_\_\_\_ Coverage End Date: \_\_\_\_\_  
Plan Type:  HMO  PPO  Medicare  Other: \_\_\_\_\_  
Deductible: \$ \_\_\_\_\_ Has Deductible Been Met?  Yes  No  
Copayment: \$ \_\_\_\_\_ Coinsurance: \_\_\_\_\_% Out-of-Pocket Limit: \$ \_\_\_\_\_  
Benefits: \_\_\_\_\_  
Referral Necessary?.....  Yes  No  
Prior Authorization Required?.....  Yes  No  
Out-of-Network Coverage?.....  Yes  No  
Out-of-Network Financial Responsibilities:

## INSURER INFORMATION

Verification Date: \_\_\_\_\_ Verification Time: \_\_\_\_\_  a.m.  p.m.  
Insurance Rep.: \_\_\_\_\_ Phone / Ext.: \_\_\_\_\_  
Prior Auth. Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Prior Auth. Contact: \_\_\_\_\_ Approval No.: \_\_\_\_\_  
Referral Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Referral Contact: \_\_\_\_\_  
Notes:

Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_